

USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 15 OCTOBER 1999

CEFMS:

CEFMS ISSUES:

a. We released the narrative description and operational procedures on Friday 15 October for the CEFMS functionality that provides for Automated MIPR's (Funds Transfer and Acceptance) between USACE locations. The functionality will be released on Friday 22 October 1999. This functionality provides for almost instantaneous transfer of funds between USACE locations while eliminating duplicate manual effort by both the ordering (requesting) and performing (receiving) activity.

b. As a follow on to the very successful fiscal year end closing we conducted an After Action Meeting to review the process and document lessons learned while the event was still fresh in our minds. We will use the lessons learned to continue to improve the process. We are in the process of formalizing the Lessons Learned document. Some of the major areas we will focus on are; (1) automate verification of Reconciliation Programs, (2) review and improve process for review of the SF1220 Cash Reports--We have to determine how to overcome this dramatic peak in work effort that becomes extremely critical only once a fiscal year--, and (3) find ways to streamline the overall process, especially the "programs" that require a long run time.

We used 79 hours and 40 minutes of clock time to complete the process this year. Our goal remains to get the clock time down to 48 hours or less. We believe that is the "appropriate" objective for a "real-time" system.

PROBLEM REPORTS/IMBALANCES:

a. The open problem report inventory is 791 versus 718 on the last report. The inventory includes 88 Priority #1 problem reports. The open inventory also includes 4 problem reports related to the CEFMS Modernization/GUI work management effort.

We anticipated a "slight" increase in the number of open problems related to the fiscal year end databases and getting started in the new fiscal year. We see this as a momentary "bump" then expect the number of open problems to resume the downward trend.

b. Forty seven (47) of the sixty-three databases have no imbalances, four (4) have one, one (4) has two, eight (8) have three, one (1) has six, and only one site has more than ten. The grand total of database imbalances across the system is fifty-one (51).

ACCOUNTING OPERATIONS:

CONSOLIDATION OF OPERATING FINANCE AND ACCOUNTING FUNCTIONS:

UPCOMING CONSOLIDATIONS:

----CURRENT SCHEDULE COMPLETE----

NUMBER AND LOCATION OF ON BOARD PERSONNEL:

LOCATION:	NUMBER:
Huntsville	27
Millington	278
Washington	2
Other	1
DA Interns (Millington)	3
Total	311

DISBURSING WORKLOAD DATA:

PAYMENTS	As of 10/14/99	Current Month	Year To Date
BY CHECK:			
Checks Issued	5,498	5,498	5,498
Percent of Total	45%	45%	45%
Dollar Amount	\$82,926,752	\$82,926,752	\$82,926,752
BY EFT:			
Transfers Made	6,837	6,837	6,837
Percent of Total	31%	44%	33%
Dollar Amount	\$124,493,261	\$124,493,261	\$124,493,261

OTHER UFC ISSUES:

a. Beginning on Monday 1 November 1999 and continuing through Friday 5 November 1999 we will be hosting a team composed of 6-9 personnel from DFAS Indianapolis who are responding to Mr. Gregory's question on the DFAS-IN Business Case for USACE. We have received a nine (9) page schedule of sixty-seven (67) questions which we must answer before their arrival at the UFC. This schedule includes questions concerning; Workload and work Content, Unit Cost and Customer reimbursement, Cost/Manpower, Business Processes, and Systems. Our current plan is to

provide/discuss the answers to the questions in the opening session on Monday 1 November then split into smaller groups for their team to work with our functional folks. We intend to place them in our Special Projects area for the week in an effort to defuse or limit the potential for "rumors" generating from the group.

b. During the period 1-5 November 1999 we will present CEFMS training for personnel from the Headquarters, Finance and Accounting Division. The training will include a general overview of CEFMS tables, access controls, interfaces, work management, funding, disbursing, travel, budget, manpower, etc. Reporting and query capabilities will also be discussed. The training is designed to increase the headquarters' personnel's knowledge of CEFMS and the system's capabilities.

Seven individuals will attend the training in Room 122, the Advanced Technical Training Room.

c. On 8 November 1999 in support of the Adopt A School Program we are hosting a Millington High School Staff Meeting. This meeting will include about 75-80 administrators, teachers and other staff members. We will break the groups into two smaller groups for a tour of the UFC. Upon completion of the tour the Millington High School Principal, Mr. Trent McVay will conduct his staff meeting. Following their staff meeting we will provide an information briefing on CEFMS and the USACE Finance Center.

d. We are continuing to work the Funds Reconciliation with the Treasury. We just received notice from Treasury that the \$7,700.00, non-confirmed deposit in Portland District, had been received from the bank that had not reported the deposit. The only non-confirmed deposit now outstanding is the \$32,994.17 in Ft. Worth District. Both of these items were discussed at the June CFO IPR held here in Millington. USAAA agrees that the amount is not material. We have received notice of two additional deactivations from Treasury on Civil DSSNs which brings the USACE total to thirteen (13) closed, leaving fourteen (14) of the original twenty-seven (27) to be deactivated. We don't see any problems with any of the remaining sites, just a matter of waiting for the fifteen (15) month time frame from the month they disbursed their last check to expire.

On the Military side we received letters indicating that an additional four have been closed to bring the total closed to five (5) of the seventeen (17) to be closed.

e. The CEEMIS automated certification process for fiscal

year-end financial reports and statements is working well with all USACE activities. This is the first year that automated certification has replaced the hard copy submission of certification letters for military, civil and revolving fund financial statements and reports. We think this is an excellent application of automated capability and an outstanding improvement over past years.